

AKADEMIE DER KÜNSTE

Körperschaft des öffentlichen Rechts

Pariser Platz 4
10117 Berlin

Luisenstraße 60
10117 Berlin

Robert-Koch-Platz 10
10115 Berlin

Chausseestraße 125
10115 Berlin

PHOTOCOPY ORDER FORM FOR LIBRARY BOOKS

Invoice No. AR.....

Billing Address:

Delivery Address (if different):

Name:

.....

Institution:

.....

Address:

.....

.....

.....

.....

.....

Email Address:

.....

I hereby apply for photocopies of the following materials:

CALL NUMBER	TITLE	PAGES FROM - TO

- I would like to collect the paper copies
- please send the paper copies
- please send me the copies as PDF per email

Date of Approval / Signature:

Date of Production / Signature:

.....
Date / Customer's Signature

Will be filled out by AdK

Production Costs:

.....

.....

.....

€

Packaging and Mailing:

€

+ 7% VAT:

€

Total:

€

Payable within 30 days · Please indicate invoice no. and the keyword »Archive« on your bank transfer ·
 Deutsche Bank · IBAN DE 97 100 708 480 5127063 13 · SWIFT (BIC): DEUT DE DB110 ·
 Customers are responsible for all charges connected with the money transfer. Tax No. 29/668/00267. VAT-Identity-No.:
 DE220436340 · If using PayPal, please use the following email address for recipient: buchhaltung@adk.de

Cash payment received:
 Date / Signature Member of Staff